

Professional procurement criteria for the most energy efficient products

Topten helps buyers to find the most energy efficient products available in Europe. For public procurers, criteria have been developed to **facilitate the purchase of highly efficient products** while **complying with the relevant EU procurement rules** and **achieving value for money**.

Procurement guides and **sample tender documents** are available on www.topten.eu/pro for the following product groups:

- Computer displays/monitors
- Laser printers and multifunctional devices
- Inkjet printers and multifunctional devices
- Energy-saving lamps
- Cars and vans

ICLEI, the Topten partner for public authorities, is offering assistance to procurers who wish to purchase these products. The availability of products meeting the Topten criteria can be easily checked online.

We will work with you to either adapt the sample tender documents or incorporate relevant criteria, specifications and costing models into your own tender documents to deliver high levels of energy efficiency and environmental performance. The precise criteria and specifications should reflect your organisation's needs and objectives, as well as the market knowledge gathered by your national Topten partner regarding product availability.

Good practice examples will then be made available to other public authorities in Europe.

Please use the form below to indicate the product groups and outcomes you are interested in. This information will not be shared with organisations other than your national Topten partner and ICLEI.

What is Topten?

Topten is an online search tool which presents the best appliances in various categories of products. The key criteria are energy efficiency, impact on the environment, health and quality. Topten provides an independent and transparent list of products based on these criteria and is updated regularly.

Topten was launched in 2000 in Switzerland. Since then, fifteen other national Topten sites have been established, stretching across the EU. This development has been made possible by funding received from Intelligent Energy Europe for the Topten and Topten Plus projects.

Topten Pro

Topten Pro is aimed at supporting public authorities and other professional buyers in the procurement of highly efficient products by:

- Providing detailed guidance for the purchase of energy-efficient products which is updated regularly to meet the latest Topten standards
- Providing sample tender documents incorporating specifications, criteria and a life-cycle costing approach for each product group, which may be adapted for use by individual public authorities
- Offering direct assistance to public authorities and professional buyers who are interested in applying the Topten approach to purchase highly-efficient products

Expression of Interest

| | | | |
|--------------------|--|------|--|
| Organisation Name: | | | |
| Contact Name/Role: | | | |
| E-mail Address: | | Tel: | |

| Product group | Nature of Interest (mark all that apply) | | |
|--|---|--------------------|----------------------------|
| | Upcoming Tender (provide approx. start date and brief description of requirements) | Template Documents | Other (please describe) |
| Computer displays/monitors | | | |
| Inkjet printers or multifunctional devices | | | |
| Energy-saving lamps | | | |
| Cars and/or vans | | | |
| Other energy-using products | | | |

For further details please contact **Abby Semple, Sustainable Procurement Officer, ICLEI Europe**
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About ICLEI

ICLEI is a worldwide membership organisation of more than 1000 local governments (200 in Europe) and their associations. ICLEI is dedicated to building and supporting a worldwide movement of local governments to achieve tangible improvements in global sustainability with special focus on environmental conditions through cumulative local actions. (www.iclei-europe.org/procurement)

The Sustainable Procurement team within ICLEI's European Secretariat has been managing European local, regional and national projects in the field of green and sustainable procurement since 1996. These activities include research and development, pilot studies, training, implementation, monitoring and evaluation ICLEI manages the Procura⁺ Campaign, supporting 29 public authorities in 9 European countries in their implementation of sustainable procurement (www.procuraplus.org).

Project Partners

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| French Environment and Energy Management Agency (ADEME) | WWF-Greece |
| WWF European Policy Office | Energy Research and Modernising Energy Institute-ICEMENERG (Romania) |
| ICLEI European Secretariat GmbH | WWF-France |
| Austrian Energy Agency | WWF-Belgium |
| Wuppertal Institute for Climate, Environment and Energy GmbH | Polish Foundation for Energy Efficiency |
| Motiva Ltd (Finland) | WWF-Spain |
| SEVEn, The Energy Efficiency Center (Czech Republic) | Quercus – National Association for Nature Conservation |
| German Energy Agency | Lithuanian national consumer federation |
| Ecological Center Luxembourg | WWF-Italy |
| Öko-Institut - Institute for Applied Ecology | Norwegian Society for the Conservation of Nature/Friends of the Earth Norway |